

## **Lee Facilities Committee Minutes of Meeting of June 14, 2017**

**Present Members:** Deborah Schanda (Chairwoman), Dwight Barney, Scott Bugbee, Wayne Lehman, Mark Nelson

**Visitors:** Annie Gasowski, Katrinka Pellecchia, Ruth Eifert, Anne Tappan, John Tappan

**Call to Order:** Called to order by Chairwoman Schanda at 6:30 pm. D Barney was selected to take the minutes.

**Public Comments:** None

### **Approval of Previous Minutes:**

Minutes of meeting held on May 17, 2017 and May 31, 2017 were not approved.

D Schanda suggested the following edits:

Minutes of the May 17, 2017 meeting: (submitted by D Meeker)

Correction: Deborah made a motion to strike the last phrase of the sentence discussing assessor space requirement and to change the first phrase to read:

“It was noted that the Assessor requires a reserved location in the Town Hall.”

Minutes of the May 31, 2017 meeting: (submitted by D Barney)

Correction: Church property update -

“Scott reported that the Selectmen have prepared the purchase and sale agreement for the Church land. The Town Administrator will present the proposal on Friday June 2<sup>nd</sup>.”

Correction: Omit - Report of the Library: No report. Omit - Report of the Historical Society: No report.

Correction: Omit title “Plan Pros and Cons: (1st working session):”

### **Working Session w/ Library:**

Handouts were presented which indicated suggested sq. ft. requirements.

1. Barebones @ 5,934 sq. ft. to meet ADA requirements & recover lost square footage due to adaptations
2. Mid plan @ 7,157 sq. ft.
3. High plan @ 7,998 sq. ft.

Construction costs per sq. ft. are estimated at @ \$200 - \$250.

If children space, book space and service space needed were all met, then the downstairs space would probably not be required for use.

### **Church Property Update:**

Selectman Bugbee reported that the Town Administrator met with the church officials and presented a town proposal for land purchase. Church will meet again with Town officials after they have had opportunity to digest information.

### **Discussions of Construction Costs:**

1. Chair handed out low, medium and high cost estimates for Town Hall, Library, and Historical
2. Chair will reach out to Art for Excel copy of the various construction plans and their costs that the town has already paid AG Architects.
3. Should the tool shed remain in its current location to save moving costs?

4. How large does the Server Room space need to be in the library?
5. Who is responsible party for control of spending appropriated warrant article funds and donated funds to the Library?

**Next Meeting: June 28, 2016**

Acting Recorder: \_\_\_\_\_  
Dwight Barney

Deborah Schanda transcribed the meeting minutes of June 14, 2017 for Dwight Barney as his computer was not operational. Meeting minute updates were added per conversation between D Schanda and D Barney.